

RECENT EXTERNAL AUDIT ISSUED REPORTS 2004 – 2005.

1. SUMMARY

This report contains the executive summary and action plan for a new report issued by Audit Scotland since the last Audit Committee. Internal Audit has performed a review of the progress made by management in implementing the reports recommendations. (See Appendix 1). This report will be incorporated into the new reporting system for the next Audit Committee.

2. RECOMMENDATIONS

2.1 The contents of this report are noted and are to be followed up by Internal Audit.

3. DETAILS

3.1 Audit Scotland in February 2005 issued a report entitled, “Information Management Review”. The report covers the arrangements in place to provide a reliable planning, operational and monitoring environment regarding Information Management, Data Protection and preparedness for the introduction of Freedom of Information legislation. . The report contains an action plan detailing 7 recommendations. As at the 22nd of April 2005, there are 4 recommendations, which remain to be implemented.

3.2 Of the remaining recommendations, 2 have an implementation date of May and one August 2005. Management have advised Internal Audit that these recommendations remain ongoing. With regard to the remaining recommendation with an implementation date of June 2005, management have advised Internal Audit that this date will move as new regulations are being issued by the Government in July which should be incorporated with the Council’s Data Protection Policy. Therefore a more prudent date for implementation would be August 2005. The Executive Summary and Action Plan are appended in Appendix 1 for your review.

4. CONCLUSIONS

Implementation of recommendations will continue to be monitored by Internal Audit.

5. IMPLICATIONS

5.1	Policy:	None
5.2	Financial:	None
5.3	Personnel:	None
5.4	Legal:	None
5.5	Equal Opportunities:	None

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Internal Audit Manager 22 April 2005

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